

# Early Learning Coalition of Florida's Heartland, Inc.

[www.elcfh.org](http://www.elcfh.org)

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*The vision of the ELCFH is that each child will have a strong early foundation to promote a lifetime of success.*

## Finance Committee Meeting Agenda

December 14, 2016 at 9:00 a.m.

ELCFH Charlotte office

2886 Tamiami Trail, Suite 3

Telephone conference lines available by dialing in to 1-866-628-8620 and entering participant code 504163

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|------|---|---------------------------|
| I.   | Introductions   | Nancy Ebrahimi, Treasurer |
| II.  | Review of Current Financials/Utilization/Trends   | Anna Brookbank            |
| III. | New Business  | Anna Brookbank            |
|      | <ul style="list-style-type: none"><li>• Monthly Credit card expenditure review</li><li>• Expenditures over \$5,000</li><li>• Quarterly Bank Reconciliations</li><li>• FY 16-17 SR Performance Funding Budget</li><li>• FY 16-17 SR Budget Modification (due to Contracted Slots re-alignment)</li><li>• FY 16-17 Match Waiver request</li><li>• Updated fiscal policy Disbursements Controls from ELC Fiscal policy, Procurement and Purchasing</li><li>• Draft review of FY 15-16 Annual Audit</li><li>• Take Ten—the PFP and Contracted Slots</li></ul> |                           |
| IV.  | Open Forum  | Nancy Ebrahimi            |
| V.   | Adjournment   | Nancy Ebrahimi            |

Next Meeting: Wednesday, January 25, 2017  
DeSoto Health Department/Arcadia  
9 a.m.