

# Early Learning Coalition of Florida's Heartland, Inc.

[www.elcfh.org](http://www.elcfh.org)

## ELCFH Board Meeting Agenda

Wednesday, October 26, 2016 – 10 a.m.

**DeSoto County Health Dept Conf Room- 34 S. Baldwin St., Arcadia**

**Conference Calling: 866-628-8620; passcode 504163#**

*The mission of the Early Learning Coalition of Florida's Heartland, Inc. is to support families and children in accessing high quality early care and education services via School Readiness and Voluntary Pre-kindergarten programs. The ELCFH also serves as a point of access to resources and referrals for health care and family support services.*

### AGENDA

ITEM	SUBJECT	PRESENTER
1.	<b>Call to Order</b> Introductions: Additions or Changes to the Agenda	Charlotte Heston, <i>ELCFH Board Chair</i>
2. <b>Action</b> a. pgs. 1-4 b. pgs. 5-12 c. pg. 13 d. pg. 14 e. pgs.15-20	<b>Consent Agenda</b> ( <i>reference protocol in following page</i> ) a. Approve minutes from the 8.31.16 ELCFH Board Meeting b. Review ELCFH Committee reports c. Approve Supplemental Parent Fee Scale ( <i>Finance Committee, 10.26.16</i> ) d. Approve FY 16-17 School Readiness budget modification ( <i>Finance Committee, 10.26.16</i> ) e. Approve UWCC- BOCC and City of Punta Gorda Partner Agency Agreement	Charlotte Heston
3. <b>Information</b> pgs. 21-24	<b>Finance and Utilization Report</b> Reports are included in the Board packets. Highlights and notable trends are presented via PowerPoint.	Anne Bouhebent, Olga Olvera
4. <b>Action</b> pgs. 25 - 26  pg. 27	<b>ELCFH Employee handbook policy:</b> ( <i>Administrative Committee, 9.19.16</i> ) <ul style="list-style-type: none"><li>• <u>Paid Leave Time- Extended Leave:</u> language added regarding required approval level for leave requests longer than two weeks.</li><li>• <u>Reporting of Child Abuse and Neglect:</u> policy updated by the Administrative Committee to assure alignment with 39.201 FS.</li></ul>	Anne Bouhebent

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<p>5. <b>Action</b> pg. 28</p> <p>pg. 29</p>	<p><b>ELCFH Contracted Provider Policy:</b></p> <ul style="list-style-type: none"> <li>• <u>CP7a- Provider Reimbursement:</u> Special Needs Rate: new policy to provide information on the application and approval requirements for providers who provide services for children with special needs. (<i>Quality Committee, 10.6.16</i>)</li> <li>• <u>CP 12 Provider Monitoring:</u> unlined portions were previously approved and are now combined to align with policy needs as stated by OEL.</li> </ul>	<p>Anne Bouhebent</p>
<p>6. <b>Information</b> pgs. 30</p> <p>pgs. 31-32</p> <p>pgs. 33-34</p>	<p><b>ELCFH Updates/ Executive Director Report:</b></p> <ul style="list-style-type: none"> <li>• FY 16-17 AELC State Priorities</li> <li>• Report highlights from The Krizner Group (<i>powerpoint</i>)</li> <li>• Board Membership- Gubernatorial Appointment (<i>powerpoint</i>)</li> <li>• Letter to DeSoto County School Board</li> <li>• ELCFH Q1/ FY 16-17 Data Report</li> <li>• FY 15-16 ELCFH Annual Report (<i>via dropbox</i>)</li> </ul>	<p>Anne Bouhebent</p>
<p>7. <b>Information</b></p>	<p><b>Board Member development:</b></p> <p>“Big Ideas in Math” from the new Making Sense of Sets and Numbers-how <i>number sense</i> is being integrated and facilitated in birth to five classrooms!</p>	<p>Lisa Toscano</p>
<p>8. <b>Information</b></p>	<p><b>Open Forum</b></p>	<p>Charlotte Heston</p>
<p>9.</p>	<p><b>Adjourn</b></p>	<p>Charlotte Heston</p>

To obtain a copy of the Board meeting packet, contact Marlen Mejia at [mmejia@elcfh.org](mailto:mmejia@elcfh.org) or call (941) 255-1650 ext 125.

**Consent Agenda:**

1. Items listed on the Consent Agenda are routine in nature and are approved by a single vote.
2. Any Board member may remove any item from the Consent Agenda for further discussion.
3. Those items removed from the Consent Agenda will be discussed immediately after approval of the remaining Consent Agenda items.
4. Prior to action by the Board, the public will be given the opportunity to comment on any Consent Agenda item.
5. Committee reports are informational. Board members may request additional information, clarification or correction on any committee report.
6. Executive Committee reports will be presented as a separate informational item.

**Public Comment/ Open Forum:**

The public will be invited to offer input prior to ELCFH Board action. In order to be acknowledged, members of the public are asked to adhere to the following protocol:

1. Individual items for Board action will be presented for Board consideration by a Committee representative and/or ELCFH staff.
2. The Board Chair/ Presiding Board Officer will invite input and discussion from the Board members.
3. After Board discussion has concluded and prior to the question being called, the Board Chair/ Presiding Board Officer will invite input from the public. Individuals will be called on by the Board Chair/ Presiding Board Officer to provide input on the item for a maximum of two minutes.
4. The Board Chair/ Presiding Board Officer will ask if there is any additional public comment, and upon hearing none, will bring the item back to the Board for any additional discussion and motion.

Open Forum: Individuals may be acknowledged by the Board Chair/ Presiding Board Officer to speak for a maximum of two minutes during the Open Forum portion of the agenda.