

Early Learning Coalition of Florida's Heartland, Inc.

www.elcfh.org

ELCFH Board Meeting Agenda

Wednesday, January 25, 2017 – 10 a.m.

DeSoto County Health Dept Conf Room- 34 S. Baldwin St., Arcadia

Conference Calling: 866-628-8620; passcode 504163#

The mission of the Early Learning Coalition of Florida's Heartland, Inc. is to support families and children in accessing high quality early care and education services via School Readiness and Voluntary Pre-kindergarten programs. The ELCFH also serves as a point of access to resources and referrals for health care and family support services.

AGENDA

ITEM	SUBJECT	PRESENTER
1.	Call to Order Introductions: Additions or Changes to the Agenda	Charlotte Heston, <i>ELCFH Board Chair</i>
2. Action a. pgs. b. pgs. c. pg. d. pg. e. pg.	Consent Agenda (<i>reference protocol in following page</i>) a. Approve minutes from the 10.26.16 ELCFH Board Meeting b. Review ELCFH Committee reports c. Approve budget for FY 16-17 SR Performance Funding (<i>Finance Committee, 12.14.16</i>) d. Approve School Readiness budget modification- Contracted Slots (<i>Finance Committee, 12.14.16</i>) e. Approve School Readiness budget modification (<i>Finance Committee, 1.25.17</i>)	Charlotte Heston
3. Action Attachment	Presentation of the FY 15-16 Independent Auditor's Report	Jeff Brown, CPA, <i>Ashley and Brown Certified Public Accountants</i>
4. Information pgs.	Chair Report: The Executive Committee met on 12.14.16. Minutes from the meeting are included in the Board packet. A report from the 1.13.17 Early Learning Advisory Committee will be provided.	Charlotte Heston
5. Information pgs.	Finance and Utilization Report Reports are included in the Board packets. Highlights and notable trends are presented via PowerPoint.	Anne Bouhebert, Olga Olvera
6. Action pg.	ELCFH Board communication to the Office of Early Learning: <u>Overview:</u> The Finance Committee expressed concern over the preparedness and executive of the recent fiscal monitor facilitated by HCT Certified Public Accountants & Consultants, LLC. The Committee requests Board review and approval of the enclosed letter to OEL (<i>Finance Committee, 12.14.16</i>).	Anne Bouhebert

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7. Action pg.	ELCFH Contracted Provider Policy revisions: <ul style="list-style-type: none"> • CP2: SR/ VPK Provider Application and Submission Requirements • CP3: DCF/ DOH Pre-contract Health & Safety Inspection • CP4: ELCFH Denial of Provider Application • CP5: 90 day introductory period for newly contracted School Readiness Providers • CP6: Contracting Processes for SR and VPK Providers 	Anna Brookbank, Lisa Toscano
8. Information	Board Member development: Overview: New Health and Safety inspection requirements for new provider contracting will be discussed. These changes directly impact the provider policy changes presented in Item 7.	Anne Bouheben, Lisa Toscano, Anna Brookbank
9. Information pgs.	ELCFH Updates/ Executive Director Report: <ul style="list-style-type: none"> • ELCFH Q2/ FY 16-17 Data Report • FY 17-18 Board Membership • AELC State Priorities (final) 	Anne Bouheben
10. Information	Open Forum	Charlotte Heston
11.	Adjourn	Charlotte Heston

To obtain a copy of the Board meeting packet, contact Marlen Mejia at mmejia@elcfh.org or call (941) 255-1650 ext 125.

Consent Agenda:

1. Items listed on the Consent Agenda are routine in nature and are approved by a single vote.
2. Any Board member may remove any item from the Consent Agenda for further discussion.
3. Those items removed from the Consent Agenda will be discussed immediately after approval of the remaining Consent Agenda items.
4. Prior to action by the Board, the public will be given the opportunity to comment on any Consent Agenda item.
5. Committee reports are informational. Board members may request additional information, clarification or correction on any committee report.
6. Executive Committee reports will be presented as a separate informational item.

Public Comment/ Open Forum:

The public will be invited to offer input prior to ELCFH Board action. In order to be acknowledged, members of the public are asked to adhere to the following protocol:

1. Individual items for Board action will be presented for Board consideration by a Committee representative and/or ELCFH staff.
2. The Board Chair/ Presiding Board Officer will invite input and discussion from the Board members.
3. After Board discussion has concluded and prior to the question being called, the Board Chair/ Presiding Board Officer will invite input from the public. Individuals will be called on by the Board Chair/ Presiding Board Officer to provide input on the item for a maximum of two minutes.
4. The Board Chair/ Presiding Board Officer will ask if there is any additional public comment, and upon hearing none, will bring the item back to the Board for any additional discussion and motion.

Open Forum: Individuals may be acknowledged by the Board Chair/ Presiding Board Officer to speak for a maximum of two minutes during the Open Forum portion of the agenda.